

# PUBLIC RECORDS INSPECTION REQUEST FORM

**Murray Planning & Engineering Department**  
**104 N. 5<sup>th</sup> St, Suite C, Murray, KY 42071**  
**Voice: (270) 762-0330 Fax: (270)762-0331**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Date of Request: \_\_\_\_\_

## RECORDS REQUESTED

1	
2	
3	
4	

The above records are not available at this time but may be inspected on \_\_\_\_\_, at \_\_\_\_\_ a.m.

This request for records is denied due to the following reason(s):

The records requested are exempted by law from mandatory disclosure

The request places an unreasonable burden on the custodian in producing voluminous records

Other reason \_\_\_\_\_

Fee due \_\_\_\_\_ (\_\_\_\_\_ per page)

\_\_\_\_\_  
signature

\_\_\_\_\_  
date