

**MURRAY PLANNING COMMISSION MINUTES  
SPECIAL CALLED MEETING  
THURSDAY, FEBRUARY 25, 2021  
5:00 P.M.**

The Murray Planning Commission met in special called (split) session on Thursday, February 25, 2021 at 5:00 p.m. in the council chambers of City Hall at 500 Main Street and via Web-Ex.

**Commissioners Present:** John Krieb, Dr. Robin Zhang, Bobby Deitz, Jim Foster, Dr. Martin Milkman, David Roberts and Dr. Terry Strieter

**Commissioners Absent:**

**Also Present:** Justin Smith, Attorney David Perlow, Bennett Moore, Danna Clayton, Kim Miles, Candace Dowdy, Jim Osborne, and public audience

Chairman Krieb called the meeting to order and welcomed all guests. He then asked Danna Clayton to call the roll. At this time Mr. Krieb asked if there were any changes to the minutes from the regular Planning Commission meeting on January 19, 2021.

**Terry Strieter made a motion to approve the minutes from the regular Planning Commission meeting on January 19, 2021 as amended. David Roberts seconded the motion and the motion carried unanimously.**

**John Krieb made a motion to remove the Minor Subdivision Plat proposal of Charles Adams from the table. Terry Strieter seconded the motion and the motion was approved unanimously.**

**Minor Subdivision Plat for Charles Adams located at 2451 State Route 94 West:** The concerns from the previous meeting were reviewed by Chairman Krieb. The suggestions from that meeting were: that city employees mark the various utility lines where they could be put on the plat identifying the gas line, create a wider easement for the driveway (noting that it is a utility easement) and also define the septic tank and septic field along with the utility poles on the plat. It was also suggested that there be a note added for the Calloway County Health Department to sign off on because the size of the lot (0.709 acre) is less than the recommended acreage for a private septic system. Candace Dowdy explained the revisions that were made to the plat since the previous meeting. She noted that the Health Officer, Carson Barnett, signed off on the plat showing approval for the existing private septic system from the Calloway County Health Department. Candace did not know how the exact location of the septic lines had been determined. The Calloway County Subdivision Regulations state that all lots should be a minimum of an acre in size in order to accommodate private septic systems; thus, it is not necessary for the Health Department Officer to sign off on a lot over an acre. Chairman Krieb called for a motion at this time.

**David Roberts made a motion to approve the Minor Subdivision Plat for the Charles Adams property for the location at 2451 State Route 94 West as described on the plat giving the distance from 94 West to the existing house and the proposed lot of over 487 feet; also, the requested revisions to the plat have been made. These are based on the findings**

Murray Planning Commission Special Called Meeting  
Thursday, February 25, 2021

**that it does not adversely affect the public health, safety or welfare; will not alter the essential character of the general vicinity; will not cause a hazard or nuisance to the public and will not allow unreasonable circumvention of the requirements of the Zoning Ordinance or the Subdivision Regulations. Terry Strieter seconded the motion and the motion carried with a 7-0 roll call vote.**

**Questions/Comments:** David Roberts asked why the public hearing that was scheduled for the regularly scheduled PC meeting that was postponed wasn't on the agenda for this meeting. Candace responded that the public hearing was relevant to amending the sign regulations in the Industrial Zoning District and was not considered that urgent plus there wasn't adequate time to reschedule the public hearing; therefore, it was decided to reschedule the public hearing to a future meeting.

Jim Osborne announced that as of March 1, 2021 Danna Clayton would be the new Planning Director. Danna has many years of experience in the department and she has done an excellent job as City Clerk. Congratulations were offered to Danna.

Jim then announced that Justin Smith had moved out of state and that Candace and others in the department would be filling in in that position for now. Justin then spoke via Web-Ex from his new home in Panama City Beach, Florida. Justin expressed his appreciation in working with the Planning Commission and the Board of Zoning Adjustments. (He asked for someone to relay this message to the BZA.) He apologized for not giving the boards more notice, but when they sold their house they learned they would be closing two weeks later. At that point he had to immediately find a place to live in Florida and start the moving process. Justin said that it had been such a pleasure working with everyone over the past couple of years and that he would have loved to have had an in-person interaction with everyone, but it just wasn't possible. It is his hope that everyone continues doing great work for the City of Murray. Justin is pursuing his family's dreams; however, he will be back to his hometown to visit his family and stop in at City Hall to see his former co-workers. Chairman Krieb thanked Justin and said that he would pass this info on to the BZA.

Mr. Krieb then discussed updating the Comprehensive Plan. He explained that KRS requires the Comp Plan to be reviewed at least every five years and updated if there are changes. The last revision was in 2009 by Florence & Hutchinson along with the City's involvement. That Plan is still on the website. It should have been reviewed in 2014 or 2015. At that time, it was noted that there were not enough changes to warrant a total review; therefore, only minor edits were made and adopted by the Planning Commission in January of 2015. This met the legal requirement. Since that time suggestions (from a number of members) have been made to try to work on each element individually (maybe one per year) in order to keep the Plan continually updated instead of waiting until the end of the time period to review the entire Plan. That process was started in early 2019. Various sections had adjustments made to them and most of them were adopted. The Base Study, Land Use, Transportation and Community Facility Elements were revised when Jeremy Buchanan was on staff. Jeremy had suggested that once the 2020 Census data was released, that the tables and other data be updated in the Plan. After that, Justin was to reformat the Plan and send a corrected copy to the Commissioners. Mr. Krieb said that had not happened. Also, Mr. Krieb and Tom Kind had submitted several corrections to a number of items that were to be changed and those were to also be sent to the Commissioners for their final review. He does not think that happened either. Chairman Krieb suggested that they

Murray Planning Commission Special Called Meeting  
Thursday, February 25, 2021

get back on board and try to follow up with what they were trying to achieve last year in getting the Plan up-to-date. Mr. Krieb showed concern for the City resources with being down one planner. He is not sure what the future intent is. He's concerned with the amount of work that needs to be picked up. He thinks it is a little embarrassing to have the City website show something from 2009. Mr. Krieb suggested that the next time the Commissioners meet, they should establish a schedule for additional changes to the Plan along with deadlines and updates to the website to make a better presentation of our City. Going forward, Chairman Krieb would like to see a revised plan on making updates.

Dannetta asked Justin to give an update on the Comp Plan. Justin stated that before he left he had the format started and he was able to turn everything over to our Project Manager, Marisa Stewart for completion. Marisa has already gone through it and reformatted the entire Comp Plan. The only thing left is to get with Chris Lamm to get the numbers from the Land Use Maps and plug them into the wording. Justin anticipates a draft on it within the next month and he thinks the Commissioners are going to be very satisfied when they see the final version. Chairman Krieb thought that was great news. David Roberts made the comment that when the Comprehensive Plan was updated in 2009, the 2010 census was released shortly afterwards and at that point everything was already outdated. He agreed that the 2020 census numbers should be inserted in the latest Comp Plan to prevent getting caught in the same situation as 2009.

**Terry Strieter made a motion to adjourn. David Roberts seconded the motion. The motion carried unanimously. The meeting adjourned at 5:32 p.m.**



---

Chairman, John Krieb



---

Recording Secretary, Reta Gray